



## COMMITTEE INFORMATION

### CCDI's Mission Statement

*Construction Career Development Initiative (CCDI) brings diversity to the Design and Construction industry by mentoring and exposing minority/underrepresented students to career development in construction.*

### Join one of the following CCDI Committees:

- Mentorship & Academy Committee
- Education & Scholarship Committee
- Trades & Retention Committee
- Fundraising & Marketing Committee

### What to Expect:

- Duties and responsibilities may extend further than the descriptions below.
- Committees will generally meet in person roughly 6 times per year- dates will be agreed upon per each group.
- We ask that you make a one-year commitment when joining a committee.

### Mentorship & Academy Committee

- Assist in recruiting and training mentors.
- Help with matching mentors and mentees, both in high school and post-graduates.
- Plan and attend mentor/mentee events i.e. mentor training, meet & greets, bowling night, etc.
- Supervise and support a caseload of up to 5 mentor/mentee pairs by checking in with their progress once a month via email and reporting back to the committee.
- Participate in once a month Saturday Academy's which includes **assisting with transportation** and/or planning educational lessons, field trips, and activities.

### Education & Scholarship Committee

- Supervise a caseload of up to 5 high school students by offering additional support including academic support to make sure they are meeting grade requirements to stay in the program, help with post-high school planning, and financial education.
- Assist college-bound students with financial aid planning & awareness: A+ program, FAFSA, scholarships, grants.
- Participate in selecting students, reviewing applications, and interviewing annual Build Our Future Scholarship recipients.
- Support and assist with entrance requirements for union apprenticeships for seniors entering into the trades (i.e. Work Keys assessment, certification hours and classes, etc.)
- Oversee new educational partnerships with high schools, higher learning institutions, and union training programs.
- Supervise and support a caseload of up to 5 college scholarship recipients: collect semester grades to make sure they meet academic requirement, help purchase textbooks or other supplies needed for school, check-in.



## Trade & Retention Committee

- Work with Construction Industry contributors and sponsors to help identify opportunities for sponsored students to get into the construction trades.
- Help find full-time employment opportunities for graduates entering into the field.
- Clearly identify key entry requirements for each trade and work closely with union apprenticeship programs or tech schools and assist students with this process.
- Recruit other GC's or Subs to the program.
- Assist in coordinating North Tech High School guest speakers, jobsite visits, or assist Pat Hanneken, North Tech instructor, as needed.
- Attend annual Construction Career Day event to represent and promote the industry.
- Plan, organize, and attend annual spring senior hiring fair.
- Manage a caseload of up to 5 post-graduates who have entered the field- work with mentorship committee to make sure they have a mentor and are aware of support program like the Alum network, MOWIT, etc.
- Attending monthly North Tech/CCDI Alumni meetings and activities or check in with caseload of students.

## Fundraising & Marketing Committee

- Charged with raising funds to support and perpetuate the initiative i.e. find new sources of donations, grants, fundraising events.
- Assist in coordinating or planning fundraising events i.e. golf tournament, trivia night, gala
- Identify and help secure corporate donation targets or state/federal grant dollars.
- Assist in researching and securing scholarships, donations, and grants for college students.
- Work closely with marketing team to promote the initiative and its success stories. Keep website and social media pages updated.
- Support other committees in the creation of marketing materials as needed.

## Who Should Join?

- The key to CCDI's continued success is finding the right professionals and placing them on the right committees. CCDI is looking for enthusiastic and committed members who have a passion for the cause they serve and who will help CCDI fulfill the mission in which this nonprofit was founded upon.

## How to Get Involved?

- If you are interested in learning more about or joining a CCDI committee, please contact Rachel Boemer, CCDI Program Manager.

Email: [RachelBoemer@ccdi.org](mailto:RachelBoemer@ccdi.org)

Desk Phone: 314-592-5667

Cell Phone: 314-258-2460

Website: [www.ccdi.org](http://www.ccdi.org)

Follow our social media pages on Twitter, Facebook, Instagram, and LinkedIn @ccdicommunity